



Main Office:

STATE OF NEVADA
STATE BOARD OF COSMETOLOGY
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Las Vegas, Nevada 89104
(702) 486-6542
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Branch Office:

STATE OF NEVADA
STATE BOARD OF COSMETOLOGY
4600 Kietzke Lane, Building I, Suite 200
Reno, Nevada 89502
(775) 688-1442
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NEVADA'S HELPFUL HINTS FOR STUDENTS

Many applicants do not provide the information and documentation necessary for us to complete the review process timely. To avoid the frustration and the time lag, please use this checklist and **DO NOT SUBMIT YOUR DOCUMENTS UNLESS EVERYTHING IS COMPLETE AND SHOWS ALL REQUIRED INFORMATION.**

---**PROOF OF SUCCESSFUL COMPLETION OF 10TH GRADE.** You must sign and notarize an affidavit provided by our office, stating that you have successfully completed the 10th grade in high school or its equivalent. Please ask for a form.

---**PROOF OF 18 YEARS OF AGE:** must include one of the following:

- A copy of your birth certificate.
- A copy of your current driver's license.
- A copy of your current passport.

---**PROOF OF NAME CHANGE:** all names must match or chain together with proof provided!

- Include a copy of each of your marriage licenses.
- Include a copy of your divorce papers which shows your maiden name was restored.
- Include any other Court document which proves your legal name change.

---**PROOF OF HOURS: ORIGINALS ONLY!!!**

- You will need to submit your completion record and final timecard from your **Nevada School.**
- If you attended a school outside of Nevada, you will need to submit verification from your State Board, listing all subjects taken and the total number of hours per subject. Documents from out-of-State schools will not be accepted. Validation must come from a State level governing agency, such as Post-Secondary, Board of Education. Once hours are approved and accepted, you will receive an application or credit to return to school.
- Nevada requires the following number of hours: Cosmetologist - 1800, Manicurist – 500, Aesthetician - 600, Electrologist - 500.